



Nine Point Energy, LLC Position Description

Job Title: Senior Financial Reporting Accountant
Department: NPE Accounting
Reports To: Controller
FLSA Status: Exempt

SUMMARY

Responsible for preparing and presenting consolidated financial statements to management and external stakeholders and will act as a resource and lead for all technical accounting issues and projects. Candidate should also be willing to assist the accounting department with other responsibilities as needed (such as G&A, insurance, prepaids, payroll, and stock-based compensation). Opportunity to work with a strong accounting team in a small, collaborative, and collegial atmosphere.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Financial Reporting:

- Prepare monthly stand-alone financials and supporting schedules and distribute to internal and external stakeholders
- Assist in the periodic accounting general ledger closing process
- Administer general ledger account roll-ups, ensure all new accounts are included in the financial reporting model, and reconcile consolidated trial balances
- Compile KPI, operational and financial results to assemble the monthly Green Book
- Examine and explain any material monthly financial statement fluctuations
- Responsible for compiling data and assembling the annual audited consolidated financial statements along with any necessary footnote tables and disclosures
- Gather appropriate documentation and put together tie-out binders to assist with the annual review, proofing and disclosure checklist process

Technical Accounting:

- Lead ASC 842 (Leases) adoption project by December 31, 2021
- Research and prepare documentation and accounting for new agreements and proposed changes to ASC standards
- Track credit facility, principal payments, debt issuance costs, and interest activity
- Ensure proper accounting and compliance for any debt amendments



Other:

- Responsible for derivative file and ensuring hedge settlements are calculated appropriately
- Reconcile monthly mark-to-market statements and internal hedge valuations
- Prepare monthly G&A report, accruals, and reclass journal entries
- Responsible for managing insurance and other prepaid accounts
- Process bi-weekly payroll benefit burden, and accrual entries
- Record bonus accrual and stock-based compensation entries as needed

QUALIFICATIONS, EDUCATION and/or EXPERIENCE

- Bachelor's degree preferred
- CPA preferred
- Technical accounting preferred
- 5-8 years of accounting experience
- Strong communication and interpersonal skills
- Ability to learn new tasks quickly and adapt to changing responsibilities
- Prior experience in the oil and gas industry (exploration and production) preferred
- Proficiency in Microsoft Excel required

Nine Point Energy offers competitive salaries commensurate with experience as well as bonus opportunities. The expected salary range for this position is \$100,000 – \$120,000. We also offer an excellent benefit package that includes health insurance, disability insurance, flex plans, 401K and paid vacation, sick and parental leave. Successful applicants will be required to pass a background check and drug & alcohol testing.

Disclaimer: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time with or without notice Affirmative action plan/equal employer opportunity (AAP/EEO) statement: Nine Point Energy is an Equal Opportunity Employer. All applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.